

DR. SMITA MISHRA

ASSISTANT PROFESSOR III (targeting associate professor)

✉ smita.smatty@gmail.com

☎ 08586079093



Key Skills

Teaching & Mentoring

English Literature & Business Communication

Student Management

Faculty Management

Module/ Course Design, Curriculum Development

Classroom Management

Cross-functional Coordination

Team Building & Leadership

IT Skills

- MS Office (Word, Excel & PowerPoint) and Windows 2007

Education

- PhD** in English (The Plays of Vijay Tendulkar: A Socio-Political Study) from CSJM University, Kanpur in 2006
- MA** (English Literature) from CSJM University, Kanpur in 2001
- BA** (English Literature, Economics & Functional English) from CSJM University, Kanpur in 1999

Academic Achievements

- Bagged Gold Medals for scoring highest marks in the college at PG Level (MA) in 2001 and UG Level (BA) in 1997
- Topper of CSJM University at PG Level Examination (MA) in 2001

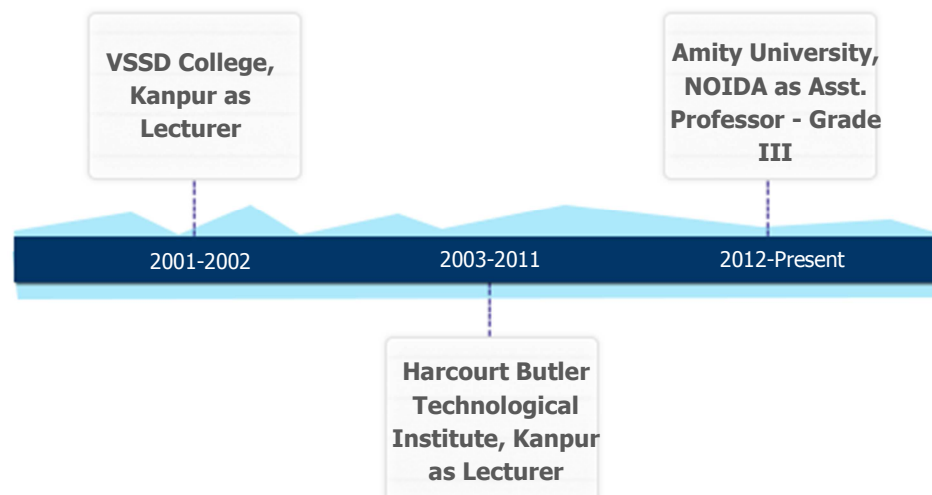
Multi-faceted professional, possess team-based management style coupled with zeal to drive visions into reality and achieving the same through effective mentoring & training

Industry Preference: ACADEMICS (Gov./ Private Organisations) ~ Location Preference: DELHI, NCR, MUMBAI, KANPUR

Profile Summary

- A highly competent professional with **over 15 years** of experience in the field of Teaching, Classroom Management & Supervision
- Comprehensive experience in deploying various methodologies to analyze as well as initiate modifications to different courses and enable students to have diverse and global path for continued lifelong learning
- Experience of facilitating / coaching students by using interactive discussions and "hands-on" approaches to help faculty / students learn and apply concepts in subjects of English Literature & Business Communication
- Proficiency in supervising and managing operational planning and development, and directing the day-to-day academic and associated operations of the institution
- Proficient in tasks associated with various departments, managing the discipline & undertaking general administrative functions such as excellent communication and presentation skills with showing capabilities in mentoring motivating teams towards achieving organizational goals
- Experience in organising seminars and academic workshops
- Author of various research publications
- An effective communicator with strong team management, analytical and problem-solving skills with expertise to relate & build a harmonious relationship with people across all the hierarchical levels in the organization

Career Timeline



Work Experience

Since Jan'12 with Amity University, NOIDA as Assistant Professor - Grade III - English Literature, Amity Institute of English Studies & Research

Jul'03 – Dec'11 with Harcourt Butler Technological Institute, Kanpur as Lecturer - Professional Communication

Aug'01 - Mar'02 with VSSD College, Kanpur as Lecturer - English

Key Result Areas:

- ☑ Interfacing with concerned authorities to gather student requirements and scope of subject to be covered in classroom sessions and to understand all necessary aspects and needs of training
- ☑ Organizing day-to-day classroom activities and resolving procedural problems as appropriate to the timely completion of objectives
- ☑ Providing leadership & supervision to the research students
- ☑ Evaluating curricula, teaching methods, and programs to determine their effectiveness, efficiency, and utilization
- ☑ Performing in-depth research from various sources (books, case studies & web sites) for development & creation of interactive and interesting content for classroom sessions

Highlights:

At Amity University, NOIDA

- ☑ Supervised 10 research scholars for M.Phil. & PhD in English; guided around 35 graduation students for writing term paper in the last semester
- ☑ Entrusted with the responsibility of:
 - Course Coordinator of several courses in English Literature
 - Time-Table In-charge of the Department
 - Alumni Coordinator of the Department
 - Scholarship In-charge of the Department
 - SAP (Study Abroad Programme) Coordinator of the Department
 - IQAC Committee Member, SWOT ANALYSIS In-charge of the Department
 - Member of the PhD committee of the Department
- ☑ Played a key role in contributing in designing the curriculum.
- ☑ Programme Leader of B.A.(H)English programme students.

At Harcourt Butler Technological Institute, Kanpur

- ☑ Offered lectures on:
 - Technical writing, business correspondence, remedial grammar presentation strategies, English prose, essays, stories & oral communication (Phonetics, Transcriptions, Word Accent, Rhythm in Connected Speech & Intonation) in B.Tech. (all branches) & MCA
 - Industrial Economics & Personal Management to B.Tech.(all branches) in their 5th semester
- ☑ Shouldered the responsibility of:
 - Course Coordinator of the Department of Humanities
 - Paper setter in Professional Communication of the end semester examinations for the UG Level (B.Tech.) and PG Level (MCA)
 - Paper setter in English Literature of the end semester examinations for BA (H) English & MA English
 - Advisor to the Convening Committee of the Personality Development Club
 - Advisor to the Convening Committee of the Literary Club
- ☑ Delivered effective practical sessions in the digital language lab, which started in the first semester of the 2009-10 session for improving the English speaking skills of the B.Tech, M.Tech. & MCA students
- ☑ Pivotal in customizing courses as per the needs of students, mixing conversational English and business
- ☑ Contributed towards setting up the audio/visual communication lab in 2004-05 session

Ph.D. Supervision

- ☑ Treatment of Social Realism in the Plays of John Galsworthy and Mahesh Dattani: A Comparative Study
- ☑ 'Caste, Gender and Empowerment in the Works of Urmila Pawar'
- ☑ A Comparative Study of men, women and transgender people as victims of patriarchy in select plays of Mahesh Dattani

Workshop

- ☑ "Research Methodology in English Literature and Language", AUUP, NOIDA, 2016
- ☑ "Creative Writing in English", AUUP, NOIDA, 2015
- ☑ "How to Get Published in Research Journals", AUUP, NOIDA, 2014
- ☑ "Resume Writing and Interview Skills", AUUP, NOIDA, 2012

- ❑ "Contemporary Literary Theory", AUUP, NOIDA, 2012

Seminars / FDPs / Lecture Series

- ❑ National Seminar at AUUP, NOIDA on:
 - "Heritage Literature", 2016
 - "Contemporary Trends In Pedagogy of Literature", 2013
 - "Charles Dickens: Beyond the Ages" 2012
 - "Interdisciplinary Studies", 2012
 - "Emerging and Changing Trends in Communication Skills", 2012
 - "Interdisciplinary Studies, Literature and Art; Literature and Cinematography", 2012
- ❑ Lecture Series on:
 - "Maxim Gorky, Thomas Hardy and Rabindra Nath Tagore", AUUP, NOIDA, 2013
 - "Communication Skills and Culture", AUUP, NOIDA, 2012
- ❑ One Week FDP (Faculty Development Programme) on:
 - "Emerging Trends in the Teaching of English Literature and Language", AUUP, NOIDA, 2013
 - "Indian Literature in Translation", AUUP, NOIDA, 2012

Conferences

- ❑ "Language and Literature: Transgressing Boundaries", Manav Rachna International Institute of Research and Studies, Faridabad, January 2019
- ❑ "Recent Trends in Technical Language and Communication: Emerging Requirements", Rajkiya Engineering College, Bijnor, 2017
- ❑ "World English's Conference", AUUP, NOIDA, 2014
- ❑ "Emerging and Changing Trends in Communication Skills", AUUP, NOIDA, 2012

Publications

- ❑ Mishra, Smita, Translator. *Damn You Fate: A play by Vijay Tendulkar*, Sahitya Ratnalaya, Kanpur, 2017. ISBN NO.978-81-8378-129-9
- ❑ Mishra, Smita (2018) "CHOKHER BALI: A STUDY OF THE FORBIDDEN DESIRES OF A WIDOW IN SOCIETY" IJCRT Volume 6, Issue 1 March 2018. ISSN: 2320-2882
- ❑ Mishra, Smita (2018) "LIFE, STAGE & VIJAY TENDULKAR: AN INSIGHT INTO THE UNFLINCHING INTEGRITY OF MARATHI THEATRE WRITING" INTERNATIONAL JOURNAL OF ENGLISH LANGUAGE, LITERATURE AND TRANSLATION STUDIES (IJELR) Vol. 5. Issue.1., 2018 (Jan-Mar).ISSN: 2395-2628(P); 2349-9451 (O)
- ❑ Mishra, Smita (2018) "ENCOUNTER IN UMBUGLAND: AN AMPLIFICATION OF THE IDEA OF HYPOCRISY" *Research Journal of English Language and Literature (RJELAL)*, Vol.6.Issue1.2018 (Jan-Mar).ISSN:2636(P); 2321-3108(O)
- ❑ Mishra, Smita (2017) "SCRUTINY OF HUMANISTIC CONCERNS IN THE WORKS OF ANITA DESAI" *Research Journal of English Language and Literature (RJELAL)*, Vol.5.Issue4. 2017 (Oct-Dec).ISSN:2395-2636 (P); 2321-3108(O)
- ❑ Mishra, Smita (2017) "SOCIO-POLITICAL IDEOLOGY IN VIJAY TENDULKAR'S PLAY KANYADAAN" International Journal of English Language, Literature & Humanities (IJELH) Volume V, Issue VII, July 2017. ISSN NO. 2321-7065
- ❑ Mishra, Smita, Mehdi, Zeba (2017) "Learning Language through Literature with special reference to Mahesh Dattani's Seven Steps around the Fire" ISBN NO. 978-93-86171-41-2
- ❑ Mishra, Smita, Mehdi, Zeba "Depiction of domestic Violence in Chitra Banerjee Divakaruni's The Bats', in the book 'Chitra Banerjee Divakaruni: A Critical Spectrum'", *YKing Books*, Jaipur, 2017. ISBN NO. 978-93-85528-73-6
- ❑ Mishra, Smita, Mehdi, Zeba (2017) "TAMAS: THE DARKER SIDE OF THE MAN", in the book Postcolonial Literature: Controversial Concepts of Silence and Violence. Ed. by Dr. Adi Ramesh Babu. JTS Publications, New Delhi, 2017. ISBN NO. 978-81-935368-2-7.
- ❑ Mishra, Smita, Mehdi, Zeba (2016) "A Critical Analysis of Social Injustice in Mahesh Dattani's Seven Steps Around the Fire" *Research Journal of English Language and Literature (RJELAL)*, Volume IV, Issue IV, Oct-Dec 2016. ISSN No:2395-2636(P):2321 – 3108(E)
- ❑ Mishra, Smita (2016) "Damn You Fate: A Sharp Parody of the Indian Government Machinery" *International Journal of English Language, Literature & Humanities (IJELH)* Volume IV, Issue XII, December 2016. ISSN NO. 2321-7065
- ❑ Mishra, Smita, Pandey, BD (2016) "Indian 'Hybridity' in Britain as Represented in the Diaspora Film Bend It Like Beckham: An Analysis" *Research Journal of English Language and Literature (RJELAL)*, Vol 4, Issue 2, 2395-2636 (Print) 2321-3108 (Online)
- ❑ Mishra, Smita (2007) "An Estimation of Vijay Tendulkar as a playwright", in the book Contemporary Indian Dramatists. Ed. By Dr. Shubha Tiwari. Atlantic Publishers, New Delhi, 2007. ISBN NO. 978-81-269-0871-4

❶ Mishra, Smita (2007) "*Ghasiram Kotwal as a Political Play*", in the book *Contemporary Indian Dramatists*. Ed. By Dr. Shubha Tiwari. Atlantic Publishers, New Delhi, 2007. ISBN NO. 978-81-269-0871-4

Editorial Board / Reviewers of Research Journals

- ❶ INTERNATIONAL JOURNAL OF ENGLISH LANGUAGE, LITERATURE AND TRANSLATION STUDIES: A Peer Reviewed International Research Journal
- ❶ INTERNATIONAL JOURNAL OF ENGLISH LANGUAGE, LITERATURE IN HUMANITIES: indexed with ICI (Index Copernicus International) Poland, GOOGLE Scholar, Crossref, J-GATE and CITE FACTOR. Impact Factor: 5.7
- ❶ INTERNATIONAL JOURNAL OF ENGLISH AND LITERATURE : Impact Factor(JCC) : 6.2987 Index Copernicus Value(ICV) : 62.92 NAAS Rating : 3.12 IBI Factor : 3.2



Personal Details

Date of Birth: 15th October 1978

Languages Known: English, Hindi

Present Address: E-107, VIVEK VIHAR, SECTOR 82, NOIDA-201304

Permanent Address: MIG-199, Kailash Vihar, Kalyanpur, Kanpur – 208017